

Laser Cutter Sign-Up Instructions

1. Open a web browser and go to **www.NYCCTfab.com**.
2. In the right menu, click **Laser Cutter Appointment**
3. Click on **Make the reservation**, and it will take you to SuperSAAS
4. Click **Create a new user account**.
5. Fill out the form using your **CUNY CityTech email address** (first.last@mail.citytech.cuny.edu), a password of your choosing (make sure you remember it), and your **full name** (no nicknames or screen names). Then click **Create**.
6. Check your email to confirm the account (<http://mail.citytech.cuny.edu>).
7. Once confirmed, return to **NYCCTfab** → **Laser Cutting** → **Laser / Mimaki Sign Up** and log in with your email and password.
8. If successful, you will see the current week's schedule:
 - **White boxes** indicate available appointment slots.
 - There are **two columns per day**, representing access to both the red ILS laser cutter and the blue PLS laser cutter.
9. Select an available time slot that works for you.
 - Please ensure **you arrive on time** and are **ready to laser cut**.